



Office of the Provost
Funding Transfer Request Form

Send To: Tammy Etter
MSN: 3A2
Phone: 703-993-8662 Fax: 703-993-8871

Name of Requester: _____

E-mail of Requester: _____

Department of Requester: _____

Reason Funding is Being Transferred: _____

Amount To Transfer: _____

Org / Fund From: _____

Account Code From: _____

Org / Fund To: _____

Account Code To: _____

Is this request for Permanent Transfer? Yes No

Date of request

*****FOR OFFICE USE ONLY*****

Double Transfer Amt: _____

Transfer Type: _____

Transfer Code: _____

Date Transferred: _____

FY Transferred In: _____

JV Number: _____