Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

Action Requested:
- [ ] Create New (SCHEV approval required except for minors)
- [ ] Inactivate Existing
- [x] Modify Existing (check ALL that apply)
  - Title (SCHEV approval required except for minors)
  - Concentration (Choose one):
    - Add
    - Delete
    - Modify
  - Degree Requirements
  - Admission Standards/ Application Requirements
  - Other
Changes:

Type (Check one):
- [ ] B.A.
- [ ] B.S.
- [ ] Minor (req. C3 approval)
- [x] M.A.
- [x] M.S.
- [ ] M.Ed.
- [x] Ph.D.
- [x] Undergraduate Certificate* (req. C3 approval)
- [ ] Graduate Certificate*
- [ ] Bachelor's/Accelerated Master's
- [ ] Other:

College/School: _____________________________ Department: _____________________________
Submitted by: _____________________________ Ext: _____________________________ Email: _____________________________
Effective Term: Fall 2016

Please note: For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

Justification: (attach separate document if necessary)
Admission requirements were updated and effective for the Fall 2016 admission cycle.

Program Title: (Required)
Title must identify subject matter. Do not include name of college/school/dep.
Concentration(s):
Admissions Standards / Application Requirements: (Required only if different from those listed in the University Catalog)
Degree Requirements:
Consult University Catalog for models, attach separate document if necessary using track changes for modifications
Courses offered via distance:
(if applicable)

<table>
<thead>
<tr>
<th>Existing</th>
<th>New/Modified</th>
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<tbody>
<tr>
<td>Software Engineering, MS</td>
<td></td>
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<td>See Below</td>
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TOTAL CREDITS REQUIRED:

*For Certificates Only: Indicate whether students are able to pursue on a
- [ ] Full-time basis
- [ ] Part-time basis

Approval Signatures

3/15/16

Department Date College/School Date Provost’s Office Date

Required for Minors and Interdisciplinary Programs

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name Unit Approval Name Unit Approver’s Signature Date

For Minors and UG Certificates only (Cross-College Curriculum Committee Approval)

C3 Committee Member Provost Office C3 Committee Approval Date
Admission Requirements

In addition to general admission requirements of the university, each applicant to the MS program must hold a four-year (120-credit) baccalaureate degree in an appropriate discipline from an accredited institution and have earned a GPA of 3.00 or better in the last 60 credits of undergraduate study. Other requirements are as follows:

- Provide a one- to two-page statement of educational and work experience in the computing field that includes a statement of career goals in software engineering.
- Submit a department self-evaluation form, which can be obtained from the department. This form provides summary information concerning background and preparation for the program. Complete the self-evaluation section of the online application. This information is used by the admissions committee to assess an applicant’s academic preparation for the MS program. Students with some deficiencies in preparation may be admitted provisionally pending completion of foundation courses required for the program.
- Submit the appropriate application form with three letters of recommendation from people directly knowledgeable of the applicant’s professional and academic competence.
- The GRE is only required for those who have not earned a Bachelor’s degree from a US Institution.

Acceptance into the MS program is based on an overall assessment of the applicant’s ability to complete the program of study satisfactorily. Well-qualified students with minor deficiencies may be admitted to the program in provisional status, with specified course work to be completed within a specified time.