

Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

Action Requested:

- Create New (SCHEV approval required except for minors)
- Inactivate Existing
- Modify Existing (check all that apply)
 - Title (SCHEV approval required except for minors)
 - Concentration (Choose one): Add Delete Modify
 - Degree Requirements
 - Admission Standards/ Application Requirements
 - Other Changes: _____

Type (Check one):

- B.A. B.S. Minor
- M.A. M.S. M.Ed.
- Ph.D.
- Undergraduate Certificate*
- Graduate Certificate*
- Other:

College/School: S-CAR Department: CONF
 Submitted by: Julie Shedd Ext: 3-3650 Email: jshedd@gmu.edu

Effective Term: Fall 2017 Please note: For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

Justification: (attach separate document if necessary)

Removal of problematic course and replacing with an elective

Program Title: (Required)

Title must identify subject matter. Do not include name of college/school/dept.

Concentration(s):

Admissions Standards / Application Requirements:

(Required only if different from those listed in the University Catalog)

Degree Requirements:

Consult University Catalog for models, attach separate document if necessary using track changes for modifications


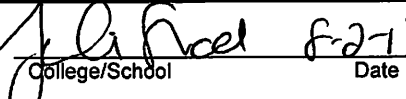
Courses offered via distance: (if applicable)

TOTAL CREDITS REQUIRED:

Existing	New/Modified
PhD. Conflict Analysis and Resolution	PhD. Conflict Analysis and Resolution
	See Attached with track changes- the change is removal of CONF 900 as a required course
72	72

*For Certificates Only: Indicate whether students are able to pursue on a Full-time basis Part-time basis

Approval Signatures

 8-21-17 /  8-21-17
 Department Date College/School Date

 Provost's Office Date
 Interdisciplinary Council Use Only

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

For Graduate Programs Only

Graduate Council Member _____ Provost Office _____ Graduate Council Approval Date _____

Degree Requirements

Total credits: 72

Hide All

Course List		
Code	Title	Credits
<u>CONF 801</u>	Introduction to Conflict Analysis and Resolution (Should be taken in the first semester of coursework)	3
CONF 900	Integrating Theory, Practice, and Method in Conflict Analysis (Should be taken in the last semester of coursework)	3
Total Credits		<u>36</u>

Students complete 15 credits of foundation courses distributed as follows:

Course List		
Code	Title	Credits
Theoretical Foundations		
Select two courses (6 credits) from the following:		6
<u>CONF 802</u>	Theories of the Person	
<u>CONF 803</u>	Structural Theories	
<u>CONF 804</u>	Alternate Theoretical Foundations	
Research Foundations		
Select two courses (6 credits) from the following:		6
<u>CONF 811</u>	Quantitative Foundations	
<u>CONF 812</u>	Qualitative Foundations: Social Sciences	
<u>CONF 813</u>	Qualitative Foundations: Humanities	
Practice Foundations		
<u>CONF 820</u>	Reflective Practice in Interpersonal-Multiparty Conflicts	3
or <u>CONF 890</u>	Practicum in Conflict Analysis and Resolution	
Total Credits		15

Course List		
Code	Title	Credits
Students will take three courses (9 credits) of specialization courses evenly distributed across the areas of theory, research, and practice ¹		9
Total Credits		9

¹ The Doctoral Program Director must approve courses.

Course List		
Code	Title	Credits
Select 185 credits from electives that are any 500-, 600-, and 700-level CONF courses that are not required		<u>185</u>
Total Credits		<u>185</u>

With the advisor's approval, each student may include a maximum of 6 credits of electives from outside the S-CAR Program, including courses in other Mason departments, consortium courses, and transfer courses from other universities. The intent is to allow students to have maximum flexibility in selecting courses to build skills and knowledge needed in dissertation work. CONF 897 Directed Reading may be taken to meet the requirement. Only two directed readings classes (6 credits) can be applied toward doctoral elective requirements.

At the point of application to fulfill the comprehensive paper, students will indicate to the Director of the Doctoral Program the membership of their dissertation committee. This committee will determine, based on the scope and nature of the student's research, the specific language requirement a student must meet. This will be conveyed to the Director of the Doctoral Program. This language requirement must be completed prior to graduation.

Students are eligible to complete the comprehensive paper when they have completed all the requirements of coursework in the doctoral program with the exception of CONF 998 Doctoral Dissertation Proposal and CONF 999 Doctoral Dissertation Research and the language requirement. A student is advanced to candidacy upon successful completion of the comprehensive paper. Papers can be submitted for evaluation twice each year, once in the winter and once in the summer. Students who do not pass initially should form a plan of study with the chair of their dissertation committee and the Director of the Doctoral Program that will prepare them to resubmit. The comprehensive paper may be resubmitted two times for a total of three attempts. After three unsuccessful attempts, the student should consult with the Doctoral and Master's Directors about the possibility of transferring to the MS program.

Upon successfully completing coursework (except dissertation) listed on the Plan of Study and passing the comprehensive paper, students will be advanced to candidacy and will be personally notified of this by the Dean of S-CAR. Students are expected to advance to candidacy within 6 years of admission to the program. Students have a total of 9 years from admission to complete all course requirements, including the dissertation.

Students are required to complete 12 combined credits of CONF 998 Doctoral Dissertation Proposal and CONF 999 Doctoral Dissertation Research, including at least 3 credits of CONF 999 Doctoral Dissertation Research. Students must have a signed dissertation proposal in order to register for CONF 999 Doctoral Dissertation Research.

Course List		
Code	Title	Credits
	Select 12 credits from the following:	12
<u>CONF 998</u>	Doctoral Dissertation Proposal (All <u>CONF 998</u> courses are graded In Progress until completion of the proposal. At that time, a grade of Satisfactory is issued.)	
<u>CONF 999</u>	Doctoral Dissertation Research (All <u>CONF 999</u> courses are graded In Progress until the dissertation defense is successfully completed. At that time, a grade of Satisfactory is issued.)	
	Total Credits	12

Dissertation Committee

Students should propose a Dissertation Committee to the Director of the Doctoral Program and the Dean who then formally appoint the committee. This must be done prior to taking the comprehensive exam. The Dissertation Committee must include a chairperson from among S-CAR graduate faculty and at least two other members of the graduate faculty, one of whom must be a non-S-CAR Mason faculty

member. The Dean will inform the student, committee members, and Director of the Doctoral Program when the committee has been appointed.

Dissertation Proposal

After the student passes the comprehensive exam and advances to candidacy, the next job of the committee is to approve the candidate's dissertation proposal. The proposal is the candidate's description (in some detail) of his/her dissertation project, reflecting the successful work of the comprehensive examination paper. It will include an argument about the hypothesis/theory question being tackled and the specific methods of research to be used. It should be prepared in consultation with the chair of the committee, and must be approved by all committee members. After receiving permission from the full committee, the candidate makes an oral presentation of the dissertation proposal before the committee and the Director of the Doctoral Program that is also open to other S-CAR faculty, fellow students, and other scholars. In scheduling the defense, it is the student's responsibility to ensure that all members of the committee are available and will be present for the defense.

A signed cover page from that proposal must be filed with the Doctoral Director. Failure to complete the formation of a committee and an approved proposal by the end of the 12-month period will result in the candidate's dismissal from the doctoral program. (Candidates may appeal to the Dean a further extension of this dissertation preparation period, but such appeals will be allowed only on grounds of documented illness, family emergency, or military deployment). Candidates should consult thesis.gmu.edu/ to ensure the proposal is in the correct format and has been submitted to all the appropriate offices.

Writing the Dissertation and its Defense

The chair of the dissertation committee usually takes most of the responsibility for guiding the overall project and the writing of the dissertation, although all members (and other useful persons) should be consulted as appropriate. It is the committee's responsibility to ensure a quality piece of work. When advanced to candidacy, the *Guide for Preparing Graduate Thesis, Dissertation and Projects* tells exactly how to prepare an acceptable dissertation. Please visit thesis.gmu.edu/ to ensure formatting guidelines are met and submission procedures followed.

It is essential that doctoral committee members have sufficient time to read and evaluate dissertation drafts with care prior to the dissertation defense date. The committee may require no more than one month to read the final draft and provide feedback. It is also essential that students have sufficient time after the defense to do final revisions, editing and formatting. If the University determines the deadlines for final library submission deadline is May 1, for example, the defense must take place prior to April 1 and the full draft dissertation must be delivered to the full committee before March 1.

The dissertation is to be orally defended in public, minimally with the entire committee present. The S-CAR faculty and students must receive public notice of the defense at least two weeks prior. Students are welcome to invite family and friends. The University may also send a representative. The public defense helps ensure that the University's standards are met, and offers an opportunity to learn from the students' research. After a successful defense, the cover page is signed by the members of the Dissertation Committee, PhD Program Director and Dean; and the dissertation is filed with the University. An additional signed copy should be delivered to the S-CAR Burton Library.

Dissertations must be presented to the library in the proper format or they will not be accepted. Please visit the University Dissertation & Thesis Services web site at thesis.gmu.edu/ for dissertation formatting requirements and submission deadlines. Mason's Dissertation and Thesis Coordinator may be reached at udts@gmu.edu or 703-993-2222.